

**MEETING NO. 230
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
THURSDAY 10 JUNE 2021**

PRESENT	Hon. Dame Fran Wilde	Chair
	Mr. James Daniels	
	Prof. Dame Juliet Gerrard	
	Mr. Cameron Harland	
	Ms. Jackie Lloyd	Chair Tikanga Tāngata
	Mr. Andy Lowe	
	Ms. Caren Rangi	Chair Tikanga Haumaru [via Zoom]
	Prof. Jacinta Ruru	Chair Te Komiti ki te Ao Mārama
IN ATTENDANCE	Dr. Arapata Hakiwai	Kaihautū
	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Mr. Ian Crowe	Director Museum & Commercial Services (MCS)
	Ms. Leigh Deuchars	Director Strategy & Performance (S&P)
	Dr. Dean Peterson	Director Collections & Research (C&R)
	Ms. Lisa Tipping	Chief Finance and Operations Officers (CFOO)
	Ms Victoria Leachman	Head of Collection Access
	Ms. Liz Hay	General Manager Partnerships & Business Development
	Ms. Jamee Taylor	Board Secretary
APOLOGIES	n/a	

BOARD ONLY SESSION

The Board held a committee only session from 2.30pm to 2.50pm.

The CE, Kaihautū, CFOO, Director S&P and Executive Assistant entered the room at 2.50pm.

MEETING ADMINISTRATION

The Board Chair recommended a change in the order of agenda items. The minutes reflect the order of the discussions.

1. CONFLICTS OF INTEREST

The Board noted the interests register.

2. DRAFT MINUTES

The Minutes of Board 229 (7 May 2021) were reviewed.

The Board approved the minutes and delegated to the Chair to redact content before being published on the website, if needed.

3. ACTION ITEMS AND MATTERS ARISING

The action items were reviewed.

An update was provided on the Health and Safety at Work Act 2015 item, the Board was informed that a new framework has been adopted and assessment against the framework will be presented in September.

The Board noted the action items.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. UPDATE FROM TIKANGA HAUMARU

The committee chair provided an update from the meeting earlier that day.

The committee reviewed the interim audit and discussed the minor items noted in the report. Management provided an update on business revenues, the Capital Asset Management Plan and the Facilities Strategic Asset Management Update. A policy update and risk update were also received.

The committee reviewed and discussed the draft budget for 2021/2022 and recommends it for approval by the Board.

The Board noted the update and recommendation.

5. UPDATE FROM TE KOMITI KI TE AO MĀRAMA

The committee chair provided an update from the meeting earlier that day.

The committee discussed international best practise, and agreed to continue building a digital library of material relating to biculturalism and diversity.

The Board discussed the possibility of both mana whenua recommended appointments to the Board and an emerging director programme, and what is possible within the Museum of New Zealand Te Papa Tongarewa Act 1992. It was agreed the committee would work with Tikanga Tāngata and present to the Board later in the year.

The Board noted the update.

Action: Te Komiti ki te Ao Mārama and/or Tikanga Tāngata to prepare a paper for discussion at a future Board meeting in relation to an emerging director programme.

6. LEADERSHIP REPORT

The paper was taken as read.

The Board received a verbal update on the grant funds received by Te Papa in recent weeks.

There was a discussion about the Matariki public holiday and Te Papa's potential role in the nation's celebration.

The Board noted the report.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

7. BUDGET 2021/2022

The paper was taken as read.

The Chair of Tikanga Haumaruru summarised the committee's examination of the budget papers and informed the Board of the committee's recommendation for approval.

There was a brief discussion about the assumptions applied in the current year and in the out years, and how this affects projected cash balances.

The Board:

- a) **noted the paper and the accompanying slide deck;**
- b) **noted the proposed budget will deliver an EBITDA of (\$0.945m), EBIT deficit of (\$18.445m), and result in closing cash of \$29.364m after investing in capital maintenance of \$8.124m, exhibition development of \$2.055m and collection acquisitions of \$3.0m;**
- a) **approved the 2021/22 budget.**

8. STATEMENT OF PERFORMANCE EXPECTATIONS (SPE) 2021/22

The paper was taken as read.

There was a discussion about te reo Māori translation capacity across the business and the public sector.

The Board:

- a) **noted the the amendments to the draft SPE following consultation with Manatū Taonga;**
- b) **noted the response from the Acting Associate Minister for Arts Culture and Heritage; and**
- c) **approved the Statement of Performance Expectations 2021/22.**

9. INSURANCE RENEWAL 2021/22

The paper was taken as read.

A Board member informed the Board that many insurance companies now have in house expertise for cyber.

The Board:

- a) **reviewed the 2021/22 insurance renewal;**
- b) **noted that the 2021/22 premium is expected to be approximately \$2.717m, an increase of 12% over the 2020/21 total premium. A total premium of \$2.700m was estimated as the budget allocation for insurance for 2021/22;**
- c) **delegated authority to Chief Executive to approve the final insurance renewal by 1 July 2021, subject to the total premium being below \$2.75m.**

The Director MCS and General Manager Partnerships & Business Development joined the meeting at 3.40pm.

10. IKA MOANA I WHALES INTERNATIONAL TOURING EXHIBITION

The paper was taken as read.

The Board received a presentation describing the proposed exhibition.

The Board:

- a) **endorsed the Ika Moana I Whales proposal, subject to funding and subsequent approval of a business case to commence development and build;**
- b) **approved an external fundraising campaign to raise \$3.5m to develop and build the Ika Moana I Whales exhibition.**

The Director MCS and General Manager Partnerships & Business Development left the meeting at 4.10pm.

The Director C&R and Head of Collection Access joined the meeting at 4.10pm.

KAUPAPA WHAKAMŌHIO NOA | ITEMS FOR NOTING

11. DIGITISATION UPDATE

The paper was taken as read.

There was a discussion about audience-based decisions, and knowing what other organisations such as Archives New Zealand are working on.

The Board:

- a) **discussed the contents and approach of this paper; and**
- b) **noted the next steps outlined.**

The Head of Collection Access left the meeting at 4.19pm.

16. TORY ST UPDATE

The paper and appendix were taken as read.

It was confirmed that on Saturday 12 June all conditions noted in the letter from Worksafe would be met and the plans to re-open the Spirit Collection Area could commence.

The Board noted the progress against plan.

The Director C&R left the meeting at 4.21pm.

12. TE PAPA VALUES

The paper was taken as read.

It was noted that any work on reconnecting with values would commence after the strategic workforce planning process has completed.

The Board reviewed the supporting materials and discussed the identified topics.

KAUPAPA WHAKAHAERE | STANDING ITEMS

13. FINANCE REPORT UPDATE

The report was taken as read.

There was a brief discussion about staffing shortage risks and the Living Wage.

The Board noted the update.

14. HEALTH AND SAFETY (H&S) REPORT

The report was taken as read.

The Board noted the report.

15. PROJECT MANAGEMENT SUMMARY

The report was taken as read.

There was a discussion about Tākina.

The Board noted the report.

17. BOARD WORK PROGRAMME

The programme was taken as read.

The Board agreed to cancel its July meeting.

The Board noted the report and agreed to a small change to future items.

18. GENERAL BUSINESS AND MATTERS ARISING

There were no items of general business.

The Board Meeting closed at 5pm.

APPROVED

A handwritten signature in blue ink, appearing to read 'Fran Wilde', is written over the printed name and title.

Fran Wilde
Chair, Te Papa Board

6 August 2021