

**MEETING NO. 225
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
FRIDAY 11 DECEMBER 2020**

PRESENT	Hon. Dame Fran Wilde	Chair
	Mr. James Daniels	
	Prof. Juliet Gerrard	
	Ms. Jackie Lloyd	Chair Org. Culture & People Committee
	Mr. Andy Lowe	
	Ms. Caren Rangi	Chair Assurance & Risk Committee
	Prof. Jacinta Ruru	Chair Te Tiriti Kōmiti
IN ATTENDANCE	Dr. Arapata Hakiwai	Kaihautū
	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Mr. Ian Crowe	Director Museum and Commercial Services (MCS)
	Ms. Puawai Cairns	Director Audience and Insight (A&I)
	Ms. Leigh Deuchars	Director Strategy and Performance (S&P)
	Ms. Carolyn Roberts-Thompson	Director Ngā Manu Atarau (NMA)
	Ms. Lisa Tipping	Chief Finance and Operations Officers (CFOO)
	Ms Gayle Beck	Head of Programming & Evaluation [Secondment]
	Ms Haley Hakaraia	Head of Iwi Relationships
	Ms. Jamee Taylor	Board Secretary

APOLOGIES Mr. Cameron Harland

BOARD ONLY SESSION

There was no committee only time required for this meeting.

The meeting began at 11.48am, the CE, Kaihautū and Board Secretary were present.

MEETING ADMINISTRATION

The Board Chair recommended a change in the order of agenda items. The minutes reflect the order of the discussions.

1. CONFLICTS OF INTEREST

The Board noted the interests register, including new interests which will be recorded.

2. DRAFT MINUTES

The Minutes of Board 224 (5 November 2020) and Board 224A (25 November 2020) were reviewed.

The Board approved the minutes.

3. ACTION ITEMS AND MATTERS ARISING

The action items were reviewed.

The Board noted the action items.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. TE TIRITI KŌMITI

The Committee Chair reported that the committee had discussed the programme for 2021, including proposed guests for some meetings. It was noted that the Board would receive recommendations for new names for committees in the new year.

The Board noted the update.

5. LEADERSHIP REPORT

The report was taken as read.

The CE and Kaihautū provided further update on new appointments as well as domestic and international repatriation.

There was a discussion about employment relations cases.

The Board noted the update.

The Director S&P and the CFOO joined the meeting at 12.35pm.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

7. BUSINESS CASE: VERTICAL TRANSPORTATION

The paper was taken as read.

The Board:

- Noted that the original 2015 and 2016 Business Cases for the Vertical Transportation Programme did not make provision for the cost of upgrading the goods lift, the Bush City lift, or the project management capitalisation costs and significantly under estimated the costs of replacing hydraulic lifts with electric lifts;
- Noted the significant progress that has been made in delivering the programme;

- **Noted** the reprioritised Programme of Works over the next three financial years, to be completed by 2022/23;
- **Noted** the total cost of the programme has increased from the original Board approvals by \$1.152 million;
- **Noted** that adequate funding provision has been made in the Capital Asset Management Plan;
- **Approved** the re-scoped Programme of Works at a total cost of \$2.779 million.

7. BUSINESS CASE: SEISMIC STRENGTHENING OF BUILDINGS A AND B

The paper was taken as read.

There was a discussion about future expected changes to New Building Standard (NBS) ratings.

The Board:

- **Noted** the contents of this business case;
- **Agreed** to seek further expertise via a peer review, or similar, as soon as possible before making a decision on the business case;
- **Agreed** that a special board meeting could be held by video the week prior to Christmas if necessary.

8. 10 YEAR STRATEGY AND INTEGRATED REPORTING

The paper was taken as read.

The Board:

- **Noted** the first steps toward Integrated Reporting; and
- **Agreed** that, as part of this new approach, management begin consulting with stakeholders on Te Papa's value add, using the 10 Year Strategy as a starting point.

APA WHAKAHAERE | STANDING ITEMS

12. FINANCE REPORT

The report was taken as read.

The Board noted the report.

13. HEALTH AND SAFETY REPORT

The report was taken as read.

It was recommended that the report include quarterly results against last year's quarter.

The Board noted the report.

Action: the Health and Safety report include quarterly results against last year's quarter.

14. PROJECT MANAGEMENT SUMMARY

The report was taken as read.

The Board noted the report.

15. TORY STREET UPDATE

The paper was taken as read.

The Board noted the update.

The Director S&P left the meeting at 1.19pm.

The Director MCS joined the meeting at 1.19pm.

HEI WHAKAMŌHIO NOA | ITEMS FOR NOTING

9. UPDATE ON WELLINGTON CONVENTION AND EXHIBITION CENTRE (WCEC)

The paper was taken as read.

It was noted that mana whenua named the new centre Tākina.

The Board:

- Noted the content of this paper; and

The Director MCS and CFOO left the meeting at 1.45pm.

KAUPAPA WHAKAHAERE | STANDING ITEMS – CONTINUED

12. BOARD WORK PROGRAMME

The paper was taken as read.

The Board:

- noted the work programme;
- agreed to small changes to the programme.

14. GENERAL BUSINESS AND MATTERS ARISING

There were no items of general business.

The Director A&I, Director NMA, Head of Programming & Evaluation and Head of Iwi Relationships joined the meeting at 2pm.

10. WANA AKE

The Board congratulated Ms. Haley Hakaraia on her recent appointment to the Head of Iwi Relationships role.

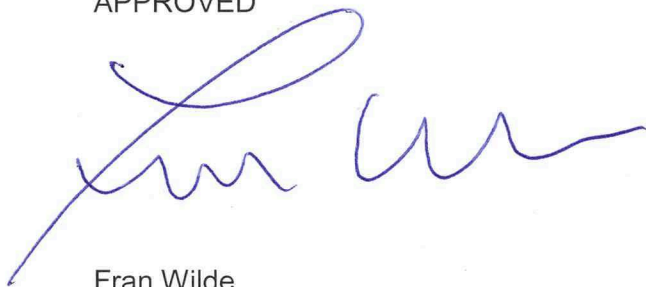
The paper was taken as read.

The Board received a presentation of the kaupapa of the *Wana Ake Festival*, Te Papa's summer programme of events.

The Board noted the update and presentation.

The Board Meeting closed at 2.33pm.

APPROVED



Fran Wilde
Chair, Te Papa Board

4 February 2021