

**MEETING NO. 220
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
3 JULY 2020**

PRESENT	Hon. Dame Fran Wilde	Chair
	Mr. James Daniels	
	Prof. Juliet Gerrard	
	Mr. Cameron Harland	
	Ms. Jackie Lloyd	Chair People and Org. Culture Committee
	Mr. Andy Lowe	
	Ms. Caren Rangī Prof. Jacinta Ruru	Chair Assurance and Risk Committee (via Zoom)
IN ATTENDANCE	Dr. Arapata Hakiwai	Kaihautū
	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Ms. Puawai Cairns	Acting Director Audience and Insight (A&I)
	Mr. Ian Crowe	Director Museum and Commercial Services (MCS)
	Ms. Leigh Deuchars	Director Strategy and Performance (S&P)
	Dr. Dean Peterson	Director Collections and Research (C&R)
	Ms. Carolyn Roberts-Thompson	Director Ngā Manu Atarau (NMA)
	Ms. Lisa Tipping	Chief Finance and Operations Officer (CFOO)
	Dr. Safua Akeli Amaama	Head of New Zealand and Pacific Cultures
	Mr. Philip Edgar	Head of Natural History
	Ms. Pamela Streeter	Head of Learning
	Ms. Jamee Taylor	Board Secretary

APOLOGIES n/a

BOARD ONLY SESSION

The Board held their board only session the previous day and discussed their self-assessment.

The CE, Kaihautū and Board Secretary joined the meeting at 9.10am.

The Board Chair recommended changes to the order of the meeting, the minutes reflect the order of discussions.

MEETING ADMINISTRATION

1. CONFLICTS OF INTEREST

The Board noted the interests register, including new interests which will be recorded.

Action: Board Secretary to update the register of interests.

2. DRAFT MINUTES

The Minutes of Meeting 219 (4 June 2020) were reviewed.

The Board approved the minutes.

3. ACTION ITEMS AND MATTERS ARISING

The Board noted the action items.

HE KAUPAPA ANŌ | GENERAL BUSINESS

14. GENERAL MATTERS: BOARD SUB-COMMITTEES

The Board agreed the following changes to its sub-committees:

- Mr. Andy Lowe was appointed to the Assurance and Risk Committee;
- The People and Organisational Culture Committee name is changed to Organisational Culture and People Committee (OCPC);
- Mr. Cameron Harland was appointed to the OCPC;
- The Board created a new committee to support the Bicultural Action Plan, the name it to be determined; the Board appointed Prof. Jacinta Ruru as Chair and Mr. James Daniels and Prof. Juliet Gerrard as members; and
- The Board noted the Terms of Reference of the new committee would be confirmed at a future meeting.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. UPDATE FROM THE ASSURANCE AND RISK COMMITTEE (ARC)

The ARC Chair provided an update from the ARC meeting on 25 June 2020 where the ARC Charter was reviewed, the results of the legislative compliance survey were noted and the Protected Disclosures Policy was approved.

The Board noted the update.

5. LEADERSHIP REPORT

The report was taken as read.

The Tumu Whakarae and Kaihautū discussed their report and provided a verbal update on a recent police matter and the pending appointment to the role of Director Audience and Insight.

There was a discussion about Black Lives Matter | Patua Te Kaikiri event held on 2 July which led to discussions in relation to both activism at Te Papa more broadly and how the refreshed strategy work will connect to the Te Papa brand.

The Board noted the report.

The meeting adjourned at 10.33am and recommenced at 10.43am.

The Director C&R, Head of New Zealand and Pacific Cultures and Head of Natural History entered the room at 10.43am.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

8. COLLECTION RESEARCH STRATEGY

The paper and strategy were taken as read.

The Director C&R introduced the Head of New Zealand and Pacific Cultures and Head of Natural History to the Board and acknowledged other members of the directorate that contributed to the strategy's revisions.

The Director C&R presented examples of how the strategy has been applied across Te Papa's collection areas.

The Board provided feedback on the strategy which included: inclusion of an external connection in the vision; ways to ensure research relevance both nationally and internationally; highlighting Te Papa's points of difference such as the varied collections and activist space; the importance of a communications plan for the strategy once finalised; including mātauranga Māori as well as biculturalism.

The Board endorsed the draft Collections Research Strategy for external feedback.

The Board noted the update and next steps.

The Head of New Zealand and Pacific Cultures and Head of Natural History left the room at 11.12am.

The CFOO, Director S&P, Director NMA, the Acting Director A&I, the Director MCS and Head of Learning entered the room at 11.15am.

7. BICULTURAL UPDATE

The paper and Bicultural Action Plan were taken as read.

The Director NMA and Head of Learning presented the context for the need for a determined effort to refresh Te Papa's bicultural commitment.

The Board advised the decision made earlier in the meeting in relation to the new sub-committee to support this work.

The Board **thanked** the Bicultural Leadership Group for their work and **noted** the context and plan.

The Board **discussed** framing of the Bicultural Action Plan and the four pou.

The Head of Learning left the meeting at midday.

The meeting adjourned for lunch at midday and recommenced at 12.30pm.

6. TE PAPA'S TEN YEAR STRATEGY

The paper and strategy were taken as read.

The Board **reviewed** and **provided feedback** on Te Papa's 10 Year Strategy.

The Board **noted** the plans to implement the strategy within Te Papa.

The Board **approved** the 10 Year Strategy for external consultation with feedback from the meeting to be incorporated.

The Director NMA, the Director C&R, the Acting Director A&I, the Director MCS left the room at 1.59pm.

9. DRAFT STATEMENT OF INTENT AND DRAFT STATEMENT OF PERFORMANCE EXPECTATIONS

The paper and its appendices were taken as read.

The Board:

- **Noted** the updates to non-financial performance measures in the draft SPE;
- **Reviewed and provided feedback** on the draft SPE and SOI;
- **Noted** that the draft SOI will be updated with any changes required as a result of the 10 year strategy under discussion;
- **Approved** release of the revised draft to the Ministry for Culture and Heritage and Audit New Zealand for feedback.

KAUPAPA WHAKAHAERE | STANDING ITEMS

11. FINANCE REPORT

The report was taken as read.

The Board **noted** the report.

12. HEALTH AND SAFETY REPORT

The report was taken as read.

The Board **noted** the report and update.

13. PROJECT MANAGEMENT SUMMARY

The report was taken as read.

The Board noted the report and update.

10. BOARD WORK PROGRAMME

The paper was taken as read.

The Board discussed combining the plans of its subcommittees into the Work Programme.

The Board noted the work programme.

The Board Meeting closed at 2.25pm.

APPROVED

A handwritten signature in black ink, appearing to read 'Fran Wilde', written in a cursive style.

Fran Wilde

Chair, Te Papa Board

7 August 2020