

**MEETING NO. 219
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
4 JUNE 2020**

PRESENT	Hon. Dame Fran Wilde	Chair
	Mr. James Daniels	(via Zoom)
	Prof. Juliet Gerrard	
	Mr. Cameron Harland	
	Ms. Jackie Lloyd	Chair People and Org. Culture Committee
	Mr. Andy Lowe	(via Zoom)
	Ms. Caren Rangi	Chair Assurance and Risk Committee
	Prof. Jacinta Ruru	(via Zoom)
IN ATTENDANCE	Dr. Arapata Hakiwai	Kaihautū
	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Ms. Lisa Tipping	Chief Finance and Operations Officer (CFOO)
	Ms. Jamee Taylor	Board Secretary
APOLOGIES	n/a	

BOARD ONLY SESSION

The Board did not require a Board only discussion.

The CE, Kaihautū, CFOO and Board Secretary joined the meeting at 8.35am.

MEETING ADMINISTRATION

The Board Chair welcomed new Board member, Prof. Juliet Gerrard to the Board.

1. CONFLICTS OF INTEREST

The Board noted the interests register, including new interests which will be recorded.

Action: Board Secretary to update the register of interests.

2. DRAFT MINUTES

The Minutes of Meeting 218 (13 May 2020) were reviewed. The decisions made during Board only time were appended to the minutes.

The Board approved minutes.

3. ACTION ITEMS AND MATTERS ARISING

The Board noted the action items.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. LEADERSHIP REPORT

The report was taken as read.

The Tumu Whakarae and Kaihautū discussed their report. The guidance of Rongowhakaata and mana whenua throughout the closing and opening of Te Papa was acknowledged.

There was a brief discussion about visitor numbers and preparations for Level One.

The risks detailed in the report were accepted.

The Board noted the report.

Mr. James Daniels left the meeting at 9am

5. BUDGET 2020/21 APPROVAL

The CFOO introduced the paper and observed that the budget would likely be reviewed quarterly during the upcoming financial year, due to reprioritisation and planning.

The Board:

- **noted this paper and the accompanying slide deck;**
- **noted the proposed budget will deliver an EBITDA of \$19.3m, EBIT surplus of \$1.4m, and result in closing cash of \$22.5m (set aside for future exhibition renewal and major capital works) after investing in capital maintenance of \$11.2m, exhibition development of \$1.8m and collection acquisitions of \$3.0m; and**
- **approved the 2020/21 budget per paragraph 11.**

Mr. Cameron Harland left the meeting at 09.34am

Ms. Lisa Tipping left the meeting at 10.02am

The meeting adjourned at 10.02am.

The meeting recommenced at 10.12am.

Mr. Cameron Harland re-joined the meeting at 10.12am

KAUPAPA WHAKAHAERE | STANDING ITEMS

6. BOARD WORK PROGRAMME

The report was taken as read.

The Board considered dates for their meetings in 2021.

The Board noted the work programme.

Action: Board Secretary to arrange calendar invitations.

7. FINANCE REPORT

The report was taken as read.

The Board:

- **noted the report; and**
- **delegated to the Chair of the Board and the Chair of the ARC to confirm the 2020/21 insurance programme prior to 30 June 2020.**

8. HEALTH AND SAFETY REPORT

The report was taken as read.

The Board noted the report and update.

9. PROJECT MANAGEMENT SUMMARY

The report was taken as read.

The Board noted the report and update.

HE KAUPAPA ANŌ | GENERAL BUSINESS

10. STRATEGY SESSION IN JULY

The Tumu Whakarae and Kaihautū provided a synopsis for the strategy discussion in July and noted pre-reading will be sent out in advance.

The Board Meeting closed at 11.13am.

APPROVED

A handwritten signature in black ink, appearing to read 'Fran Wilde', written in a cursive style.

Fran Wilde

Chair, Te Papa Board

3 July 2020