

**MEETING NO. 252
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
THURSDAY 13 JULY 2023**

PRESENT	Hon. Dame Fran Wilde	Chair
	Ms. Jackie Lloyd	Chair Tikanga Tāngata
	Mr. Andy Lowe	
	Prof. Jacinta Ruru	Chair Te Komiti ki te Ao Mārama
	Mr. David Wilks	
	Ms. Caren Rangi	Chair Tikanga Haumarū
	Prof. Dame Juliet Gerrard	
IN ATTENDANCE	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Dr. Arapata Hakiwai	Kaihautū
	Mr. Jake Downing	Director, Museum & Commercial Services
	Ms. Lisa Tipping	CFOO
	Ms. Leanne Shuttleworth	Board Secretary
APOLOGIES	Mr. Tama Waipara	

MEETING ADMINISTRATION

Mr Jake Downing was present at the commencement of the meeting.

1. CONFLICTS OF INTEREST

The Board reviewed the interest register.

The Board noted the interest register and confirmed there were no conflicts for the meeting.

2. DRAFT MINUTES

The minutes of Board 251 (9 June 2023) were reviewed.

The Board approved the minutes and delegated to the Chair to redact content before being published on the website, if needed.

3. ACTION ITEMS AND MATTERS ARISING

The action items were reviewed.

The Board noted and updated the action items.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. TIKANGA TANGATA UPDATE

The Board received an updated from the committee's recent meeting.

The Board noted the update.

5. LEADERSHIP REPORT WITH TĀKINA UPDATE

The report was taken as read.

The Board discussed and noted the update.

Mr Jake Downing left the meeting at 9.29am.

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

Ms. Lisa Tipping joined the meeting at 9.30am.

6. LEVEL 5 FIRE SYSTEMS REPLACEMENT BUSINESS CASE

Ms. Lisa Tipping joined the meeting at 9.30am.

The business case was taken as read.

The Board:

- noted that the current level 5 pre-action sprinkler system is at end of life and requires replacement
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
- Delegated execution of contracts to the Chief Finance and Operations Officer for this project.

Ms. Lisa Tipping left the meeting at 9.42am.

HEI WAKAMŌHIO NOA | ITEMS FOR NOTING

N/A

KAUPAPA WHAKAHAERE | STANDING ITEMS

7. FINANCE REPORT

LT advised that the June 2023 financial result will be available soon and circulated to the Board.

The Board noted the update.

8. HEALTH AND SAFETY (H&S) REPORT

The report was taken as read.

The Board noted the report.

Ms. Lisa Tipping left the meeting at 9.42am.

9. BOARD WORK PROGRAMME

The report was taken as read with a correction to the August 2023 SCA Governance Group meeting date.

The Board noted the Board Work Plan.

HE KAUPAPA ANŌ | OTHER ITEMS

10. GENERAL BUSINESS AND MATTERS ARISING

There were no items of general business.

11. 2023 BOARD REVIEW

The Chair delegated engagement of a facilitator for the upcoming Board review workshop on 10 August 2023.

The Board Meeting closed at 10.52am

APPROVED



Fran Wilde
Chair, Te Papa Board
10 Aug 2023