

**MEETING NO. 247
MINUTES OF A MEETING OF THE
MUSEUM OF NEW ZEALAND TE PAPA TONGAREWA BOARD
THURSDAY 8 FEBRUARY 2023**

PRESENT	Hon. Dame Fran Wilde	Chair
	Prof. Dame Juliet Gerrard	[Via Zoom]
	Ms. Jackie Lloyd	Chair Tikanga Tāngata
	Mr. Andy Lowe	
	Prof. Jacinta Ruru	Chair Te Komiti ki te Ao Mārama
	Mr. Tama Waipara	
	Mr. David Wilks	
IN ATTENDANCE	Ms. Courtney Johnston	Tumu Whakarae Chief Executive (CE)
	Dr. Arapata Hakiwai	Kaihautū
APOLOGIES	Ms. Caren Rangī	Chair Tikanga Haumarū

MEETING ADMINISTRATION

1. CONFLICTS OF INTEREST

The Board reviewed the interest register.

The Board noted the interest register and confirmed there were no conflicts for the meeting.

2. DRAFT MINUTES

The minutes of Board 246 (14 December 2022) were reviewed.

3. ACTION ITEMS AND MATTERS ARISING

The action items were reviewed.

The Board noted and updated the action items.

NGĀ WHAKAHAERETANGA ME NGĀ RIPOATA KAIĀRAHI | GOVERNANCE AND LEADERSHIP REPORTS

4. LEADERSHIP REPORT

The report was taken as read.

The Board discussed and noted the update.

Lisa joined the meeting at 9.36am

KAUPAPA HEI WHAKATAU | ITEMS FOR DECISION

5. FIRE ALARM SYSTEM UPGRADE

The report was taken as read.

The Board discussed and approved the recommendations.

Sue joined the meeting at 9.45am

HEI WAKAMŌHIO NOA | ITEMS FOR NOTING

6. PEOPLE AND CULTURE STRATEGY BRIEFING

The report was taken as read.

The Board discussed and noted the update.

The Board

- acknowledged that this is important, necessary and complex mahi.
- acknowledged the need to discuss this topic with the Minister but be realistic about the likelihood of success through the budget process.
- requested that management model other ways the necessary funds could be generated through internal levers (e.g. increased commercial activity, reprioritisation of roles)

7. NEW RENUMERATION SYSTEM BRIEFING

The report was taken as read.

The Board discussed and noted the update.

Lisa and Sue left the meeting at 10.37am

Kate joined the meeting at 10.38am

8. BRAND REFRESH PROJECT BRIEFING

The report was taken as read.

The Board discussed and noted the update.

The Board recommended ongoing progression and brand updates to be included in the Leadership report.

Kate left the meeting at 10.54am

Frances joined the meeting at 10.55am

9. APPROACH TO STATEMENT OF INTENT 2023 - 2027

The report was taken as read.

The Board discussed and noted the update.

Frances left the meeting at 11.05am

KAUPAPA WHAKAHAERE | STANDING ITEMS

10. HEALTH AND SAFETY (H&S) REPORT

The report was taken as read.

The Board noted the report.

11. PROJECT MANAGEMENT SUMMARY

The report was taken as read.

The Board noted the report.

12. FINANCE REPORT

The report was taken as read.

The Board noted the update.

13. BOARD WORK PROGRAMME

The report was taken as read.

The Board noted the Board Work Plan.

HE KAUPAPA ANŌ | OTHER ITEMS

14. GENERAL BUSINESS AND MATTERS ARISING

There were no items of general business.

The Board Meeting closed at 12.00noon

APPROVED

A handwritten signature in black ink, appearing to read 'Fran Wilde', written in a cursive style.

Fran Wilde
Chair, Te Papa Board
09 March 2023